

Annual General Meeting

CELEBRATING

50

**YEARS OF
QUALITY SERVICES!**

COMMUNITY LIVING
Durham North
Inspiring Possibilities

1967-2017

DECEMBER 9, 1967
INCORPORATED



Serving SCUGOG, UXBRIDGE & BROCK

INITIAL BUDGET \$123,000. FOR WORKSHOP TO SUPPORT 25 PEOPLE. TODAY, A BUDGET OF \$11 MILLION TO SUPPORT 300+ PEOPLE.

AUGUST 1980 - FIRST GROUP HOME OPENED ON SCUGOG ISLAND

July 2011 - Began offering Respite Services



AUGUST 1980 - FIRST GROUP HOME OPENED ON SCUGOG ISLAND

July 2011 - Began offering Respite Services

MARCH 23, 1968



SCHOOL OPENED ON THE ISLAND. BEGINNING OF SERVICE.

"A Community where EVERYONE is Valued!"

GIVING BACK

- *Volunteering
- *C7 hosts July 1st BBQ
- *May: Community Living Month
- *May 2009 Family Day in the Park

2004: NAME CHANGED FROM CENTRAL SEVEN ASSOCIATION TO COMMUNITY LIVING DURHAM NORTH

Family, People, Support, GOALS, Adventures: FRIENDSHIPS

Hawaii, Florida, Helicopter Rides, Race Cars, College & Marriage!

A-TEAM ADVOCACY



SEPTEMBER 1979
CENTRAL SEVEN INDUSTRIES OPENED ITS DOORS "WORKSHOP"

"LIVING A GOOD LIFE!"



June 2013 Coffee Kiosk Opens

EMPLOYMENT:
Real Work for Real Pay

2014: ACHIEVED ACCREDITATION STATUS

PRESENT DAY 2017
260 VALUED & SKILLED EMPLOYEES SUPPORTING OVER 300 PEOPLE

Partnerships

Ontario Trillium Foundation




Thank You!

Happy 50th Anniversary!

June 19, 2017



THE GOVERNOR GENERAL · LE GOUVERNEUR GÉNÉRAL

I am pleased to extend sincere congratulations to the staff and members of Community Living Durham North gathered to celebrate its 50th anniversary.

Canadians are known throughout the world for their compassionate efforts to make a difference in the lives of others. As a country, we would not have this reputation without the tireless work of people like you who have committed themselves to making their community a better place.

All those involved in building this organization into what it has become today deserve to be recognized for their skills and dedication; your generosity, both of time and heart, is truly remarkable. Let this occasion be an opportunity to recognize the values of service and friendship that you so frequently demonstrate and to which we all aspire.

I wish you a most enjoyable celebration as you mark this momentous milestone.

David Johnston

June 2017



Photo: Sgt Ronald Duchesne, Rideau Hall

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*On behalf of the Government of Ontario,
I am pleased to congratulate the members of*

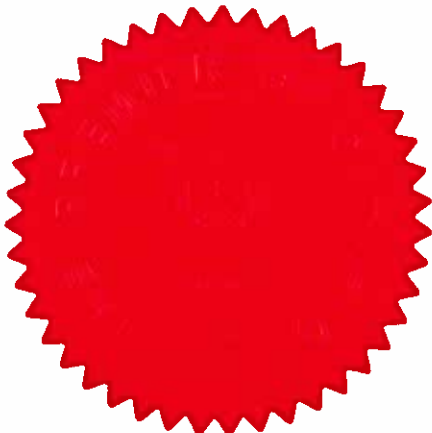
COMMUNITY LIVING DURHAM NORTH

on the occasion of this organization's

50th Anniversary

*Over the years, the commitment of the members
of Community Living Durham North has helped to make
your community and our province a better place.*

*May the years ahead bring further accomplishments
and many more happy anniversaries.*



Legislative Building, Toronto
June 26, 2017

**Kathleen Wynne
Premier**



Erin O'Toole, C.D., M.P.

Member of Parliament for Durham

Would like to congratulate



Community Living Durham North

On the occasion of your

50th Anniversary



It is my privilege to extend best wishes on behalf of the Government of Canada to Community Living Durham North. The services you provide are a great asset to the community. Please accept my support for continued success.



Erin O'Toole, C.D., M.P.
Member of Parliament - Durham
June 1, 2017



A Message from the Chair and CEO

50 Years of Community Living! What an incredible milestone. What was once a small association has grown to a large organization that now touches the lives of 250 people who have intellectual disabilities and their families.

We have a long, rich history in north Durham with so much to celebrate. Our roots go back to the creation of Central Seven, an association that would successfully tackle the right for education for children who had an intellectual disability.

Not long after, attention turned to employment opportunities. Association members worked tirelessly to raise funds and garner the support from the Ministry of Community & Social Services to make this dream a reality.

Our services have continued to grow and evolve and now include even more variety. Our involvement with each person may vary but the focus remains the same; to support people to live full and vibrant lives, as part of and contributing to, their community.

A number of memory boards have been created and will be on display during our Annual General Meeting. Be sure to take some time to visit the displays, reminisce and share your memories with others.

As we turn our minds to more recent history, and reflect on the past year, we extend our thanks to our dedicated staff and volunteers. It is their commitment to the vision and mission of Community Living that ensures people with intellectual disabilities are not only included but welcomed in their communities.

We were very sad to lose two wonderful gentlemen; Dean Heard and Ian Findlay. Many will remember Dean by his great sense of humour and his charm when meeting someone new while Ian was a fan of classical and jazz music and also enjoyed car racing. Both will be missed!

Our partnership with the Region of Durham has grown and as a result we have added to our team of staff who work with folks who are at risk of homelessness. This expansion has allowed to serve over 20 people who might otherwise have slipped through the cracks.

Congratulations to the Jamie Ross Dream Gala committee for hosting another successful event. The Gala raises funds to assist people to achieve their dreams. Later in the report you will see a page dedicated to those who have had their dreams become a reality.

In closing, we would also like to thank the 50th Anniversary Committee who have put together a number of celebrations including this evening's Annual General Meeting!

Colin Kemp

Colin Kemp
Board Chair

Cathy Parker

Cathy Parker
Chief Executive Officer

Annual General Meeting

Agenda

1. **Welcome & Opening Remarks** - **Colin Kemp & Cathy Parker**
Introductions:
Granville Anderson, MPP
Chris Beesley & Keith Dee: Community Living Ontario
Cindy Dionne: Ministry of Community & Social Services
2. **The Jamie Ross Star of Excellence Award** - **Leeanna Cliff & Louise Renwick**
3. **Years of Service Awards** - **Leeanna Cliff and Management Team**
4. **Guest Speaker, Former President** - **Elizabeth Fulford**
5. **Approval of 2016 Minutes** - **Cathy Parker**
6. **Report of the Treasurer/Auditor** - **Anne Wright & Vesa Vilander of Smith, Chappell, Marsh, Vilander**
8. **Approval of Financial Statements and Appointment of Auditors for 2017-18** - **Anne Wright**
9. **Review of Board Succession Plan** - **Anne Wright & Cathy Parker**
10. **Nominations from the Floor** - **Anne Wright & Cathy Parker**
11. **Election of the Board** - **Anne Wright & Cathy Parker**
12. **Closing Remarks and Presentation** - **Colin Kemp**
13. **Formal Installation of Elected Board** - **Alice Johnson**
14. **Motion to Adjourn** **Colin Kemp**

Our Mission: To offer quality services and supports built on choice and advocacy, while fostering the community's capacity to value all members.

The Jamie Ross Star of Excellence Award

Community Living Durham North would like to recognize the 2016 – 2017 Jamie Ross Star of Excellence Award nominees:

- Vivian Foster
- Bobbi Wallis & Amy Burn
- Lucy Knight, Gail Love & Emily Pugh
- Jen Mackay
- Joanne Mantel
- Kimmi-Joe Stone
- Greg Avery
- Hilda Covers, Andrea Lalonde & Emily Pugh
- Liliana Escobar
- Ashley Fulford
- Jennifer Williams
- Aprilee Campbell

The Star of Excellence Award is presented to an individual or team that exhibits an ongoing commitment to providing quality service and supports. They are recognized monthly by colleagues and managerial staff and presented with the **Big Believer High Achiever Award**.

This monthly award is given out to the individual or team that demonstrates excellence in supporting a person/people in one or more of the following areas:

- Supported a person to participate in the life of the community by interacting with people, developing social roles, building social capital and promoting opportunities for integration.
- Supported a person to connect to natural support networks, to have meaningful friendships or to explore the level of intimacy he/she desires.
- Supported a person to have a meaningful day, assisted a person with ongoing education in an area of interest to them, or assisted them to achieve gainful employment or a volunteer opportunity.
- Supported a person to discover their lifelong goals, accomplish those goals and celebrate their successes.
- Supported a person in a way that significantly enhanced their quality of life.

Congratulations to each of the monthly winners! Stay tuned for the announcement of the Jamie Ross Star of Excellence Award winner during the Meeting!

Years of Service Recipients

Community Living Durham North is pleased to recognize the following staff and volunteers for their years of dedicated service.

It is your unique contributions that serve to further the vision of Community Living and enhance the lives of people who have an intellectual disability.

Five Years

Barbara Krapez
Natalie Williams
Andrea Doucette
Kirstine Armstrong
Emily Pugh
Lisa Kowal (Volunteer)

Ed Corner
Sharona Thomas
Tammy-Lin Diceman
Deb Vanderwal
Leanne Harvey
Doug Brown (Volunteer)

Amanda Morey
Stephanie Jackson
Samantha Malone
Carlene Wisdom
Pat Cassidy

Ten Years

Jennifer Williams
Nancy Carl
Lori Preston
Chris Benson
Barb Tomcheski

Dustin Bowes
Deunne Hendrickson
Rhonda Lee Pottery
Amanda Shone

Jonathan Tooke
Sandra Dunham
Katie Heeley
Amy Burn

Fifteen Years

Chantal Branchaud

Jill Ward

Twenty Years

Joanne Mantel

Linda Donnelly (Volunteer)

Twenty - Five Years

Terri-Lynn Fisher

Thirty Years

Linda Card

Thank you for all that you do!

COMMUNITY LIVING DURHAM NORTH

STATEMENT OF OPERATIONS - CONSOLIDATED PROGRAMS

FOR THE YEAR ENDED MARCH 31, 2017

| | BUDGET | ACTUAL | ACTUAL |
|---|-------------------|---------------------|--------------------|
| | 2017 | 2017 | 2016 |
| SUPPORT: | | | |
| OMCSS - operating | \$11,789,598 | \$11,789,598 | \$11,439,511 |
| REVENUE: | | | |
| Rent | 935,651 | 931,602 | 866,283 |
| Other funding | 323,929 | 435,538 | 381,972 |
| Ontario Trillium Foundation | 26,100 | 26,100 | 44,388 |
| United Way | 39,699 | 29,775 | 39,700 |
| Children's Aid Society | 105,000 | 113,763 | 105,287 |
| Respite | 50,000 | 50,266 | 45,797 |
| | <u>1,480,379</u> | <u>1,587,044</u> | <u>1,483,427</u> |
| SUPPORT: | | | |
| Amortization of Deferred Contributions (Note 8) | - | 78,121 | 82,630 |
| | <u>13,269,977</u> | <u>13,454,763</u> | <u>13,005,568</u> |
| EXPENDITURES: | | | |
| Wages and salaries | 9,056,255 | 9,285,695 | 8,887,913 |
| Employee benefits | 1,609,390 | 1,538,760 | 1,503,264 |
| Staff travel | 81,400 | 78,076 | 81,576 |
| Supplies | 56,434 | 65,742 | 78,233 |
| Vehicle operation | 109,298 | 71,068 | 72,728 |
| Utilities and taxes | 220,853 | 199,267 | 204,937 |
| Purchased services | 272,464 | 228,148 | 227,727 |
| Insurance | 65,199 | 69,755 | 62,986 |
| Food | 321,660 | 316,238 | 262,594 |
| Personal needs | 78,838 | 59,437 | 100,229 |
| New furnishings and equipment | 82,479 | 46,746 | 143,338 |
| Advertising and promotion | 1,518 | 836 | 968 |
| Repairs and maintenance | 204,731 | 245,779 | 145,622 |
| Staff training and conferences | 28,735 | 24,305 | 23,569 |
| Rental | 229,793 | 196,615 | 191,809 |
| Central administration - general (reallocation) | 289,839 | 253,672 | 249,495 |
| - staffing | 561,091 | 624,141 | 579,097 |
| | <u>13,269,977</u> | <u>13,304,280</u> | <u>12,816,085</u> |
| EXCESS OF REVENUES OVER | | | |
| EXPENDITURES BEFORE AMORTIZATION | - | 150,483 | 189,483 |
| Amortization | - | 254,280 | 263,992 |
| EXCESS (DEFICIENCY) OF REVENUES | | | |
| OVER EXPENDITURES | <u>\$ -</u> | <u>\$ (103,797)</u> | <u>\$ (74,509)</u> |

COMMUNITY LIVING DURHAM NORTH

STATEMENT OF OPERATIONS - GENERAL

FOR THE YEAR ENDED MARCH 31, 2017

| | <u>2017</u> | <u>2016</u> |
|---|------------------|------------------|
| REVENUES: | | |
| Donations and fundraising | \$ 52,081 | \$ 11,701 |
| Membership dues | 290 | 350 |
| Miscellaneous | 34,238 | 34,379 |
| Region of Durham (Note 10) | 131,628 | 78,656 |
| | <u>218,237</u> | <u>125,086</u> |
| EXPENDITURES: | | |
| Supplies | 18,463 | 10,769 |
| Vehicle operation | 63 | - |
| Volunteer training | 1,090 | - |
| Region of Durham (Note 10) | 133,165 | 80,327 |
| Central administration - general | - | 5,106 |
| | <u>152,781</u> | <u>96,202</u> |
| EXCESS OF REVENUES OVER EXPENDITURES | <u>\$ 65,456</u> | <u>\$ 28,884</u> |

Board Succession Plan

Prior To The Call For Nominations From The Floor

The following by-laws are paraphrased:

- 18.0 The Board shall consist of between 7 and 14 directors.
- 6.3.1 Board members are elected, typically, to serve two year terms.
- 6.3.2 These two year terms are staggered such that, typically, half of the directors are automatically entering into their second year at any given AGM. Having served a two year term, the director must stand for re-election if he or she wishes to remain on the Board.

Our by-laws confer on the agency's self-advocate group, the A-Team, the right to name one person to the Board of Directors. *John Lee* has appointed for a two year term beginning June 2017.

Our standard two year terms were designed so we'd always have some people automatically moving into their second year, and others standing for election.

There are five people who are now coming to the end of a two year term but are eligible to stand for re-election:

Nicky Jones
Brenda DeJong
Candace Taylor

Anne Wright
Terry Vos

We have four people who are moving automatically into the second year of their two year term:

Colin Kemp
Clare Suggitt

Lisa Kowal
Joanne Nixon

The Board has received three resignations this year. Bill McKee has moved out of the area after serving on the Board for three years; Pieta Settimi, who joined the Board in 2015, is stepping down to pursue graduate studies and will remain an active member of the Governance & Recruitment Committee. And Louise Renwick, while also retiring from the board after three years of service, will continue to support the organization through her membership on the Jamie Ross Gala Committee. Everyone at Community Living Durham North extends their sincerest thanks to Bill, Pieta and Louise for their dedication and contributions to Community Living Durham North.

We have three community members who wish to stand for election to the Board:

Shona Casola has a Masters of Social Work and operates her own social work practice in Brooklyn. She has been a Senior Policy and Program Analyst with the Ministry of Children and Youth Services and has spent a significant amount of time working in the field of autism services. She has been a dedicated volunteer sharing her talents with the Town of Whitby, Canadian Red Cross and Girl Guides of Canada, to name just a few.

William (Bill) Klaas is a retired Professor from the Northern College of Applied Arts & Technology. He has also enjoyed a career as a consulting engineer, and owner and operator of two B & B's and Klaas' Tree Farm in Wawbewawa and Port Rowan. Bill was elected to town council in Kirkland Lake, serving three consecutive terms. He has held a variety of volunteer positions including a Scout Master, hockey coach and the Chair of the Kirkland District United Way.

Len Wright has spent his career in the financial world, holding various roles in the Credit Union including the management of loan and mortgage portfolios, development and promotion of products and services and branch management. Len's volunteer work includes co-leading the Alpha program and chairing the Benevolence Committee at his church. Len has also held director roles with Habitat for Humanity Brampton and Peel Crime Stoppers. Len is personally committed to the need to improve accessibility for people with disabilities.

In summary, thirteen (13) people are prepared to serve in the upcoming year and this would make for a legally constituted Board of Directors. However, the Board has a maximum of fourteen (14) seats, and therefore nominations from the floor can be entertained.

2017 Jamie's Dream Gala Sponsors

Abby Rose Florist
Anytime Fitness – Port Perry
Antweek
Babes & Beards
Balsam Resort
Big Brothers, Big Sisters North Durham
Bill & Paula Lishman
Bird House Willie
Brittany & Bros
Canadian Tire
City of Oshawa
Colin Kemp
Dana's Goldsmithing
Deer Creek Golf Course
Durham Region Police Services Board
Foodland – Port Perry
Ellen Atkinson
Herrington's Quality Meats
Hills Moving
Homestead Furniture, Appliance & Flooring
Horn Dawgs
Jonathon Van Bilsen
John Tompkin
Julie Curran – Moving with Julie
Kristy Micklewright
Lacey West Make-up
Lisa's Photography
Lime Canary
Low's Furniture- Uxbridge
Luke's Country Store
Luxe Salon & Photography
Maltheb Farms
Marwan's Global Bistro
Old Flame Brewery
Old Mill Restaurant
Petit Images
Pineneedle Farms
Pineridge Impress
Plum Loco
POE
Port Perry Olive Oil Company
Port Perry Optical
Port Perry SUP
Rosario Greco Styles
Rutledge Jewelers
Salt Life Cave & Spa
Sandra Mayr
Scugog Lumber
Shopper's Drug Mart – Port Perry
Sue Pitchforth – Decorthrapyplus
Sunnybrae Golf Course
Summerlea Golf Course
Taylor Forder Insurance
The Framer's Gallery
Tribal Voices
Wilma & Tom Wotten
Wixan's Bridge
Woodensticks Golf Course
Urban Pantry



Special Education Advisory Committee Report (S.E.A.C)

Durham Catholic District School Board

The Durham District Catholic School Board continues to embrace its philosophy of inclusion. Students with special education needs are supported within Catholic school communities by a team that collaborates and maintains continuous communication ensuring that the student's diversified needs are met in an inclusive environment.

An essential component of the Durham Catholic District School Board's Special Education Plan is the "School Team Meeting Process." At the School Team Meeting, schools can plan and access programs and services which address the multidimensional needs of the learner. Collaboration and problem solving among Board and school personnel, parents and students are integral to the development of effective and appropriate interventions.

The Board created A Parent's Guide to Special Education. This guide provides parents with information about the process used in identifying a student as "exceptional," how decisions are made regarding the student's placements and the appeal process available should a parent wish to contest the decision of the [Identification Placement Review Committee](#).

There were several presentations made to SEAC throughout the year. These presentations ranged from updating and reviewing the Special Education Plan, Services on Autism, Alternative Education Services for Adults after High School offered by the Board, review and update on the Budget and many others.

Transition planning continues to be a main focal point for the board. The board was successful in obtaining another grant which enabled them to host "Pathways to the Future" an event for parents, educators and students giving them the opportunity to learn about options for those students with special needs as they are preparing to leave secondary school. This information session has been determined to be a huge success and therefore has become an annual event; it has been beneficial for both parents and service agencies to connect with each other.

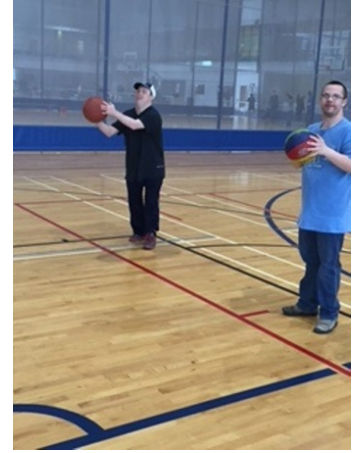
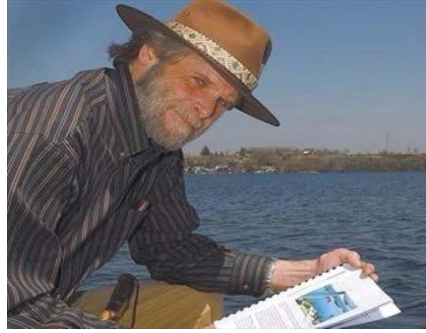
Finally, SEAC and its members participated in the regular review and updating process ensuring alignment with the Special Education Plan for the 2017/18 year which entailed the review and update of the Terms of Reference and a SEAC handbook. This annual review involves an evaluation of past practices and a re-commitment to the Board's guiding principles, beliefs and mission.

Respectfully submitted,

Tracy McGarry

Tracy McGarry
SEAC Representative
Durham Catholic District School Board

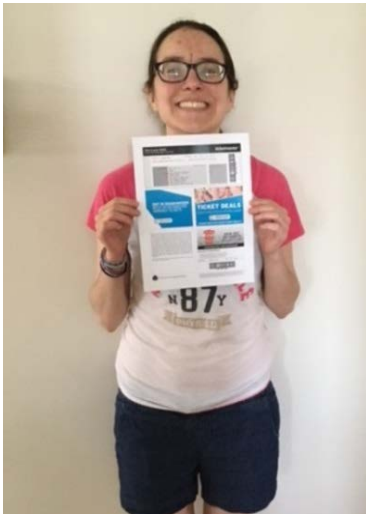
Outcomes Sponsorship Fund Recipients



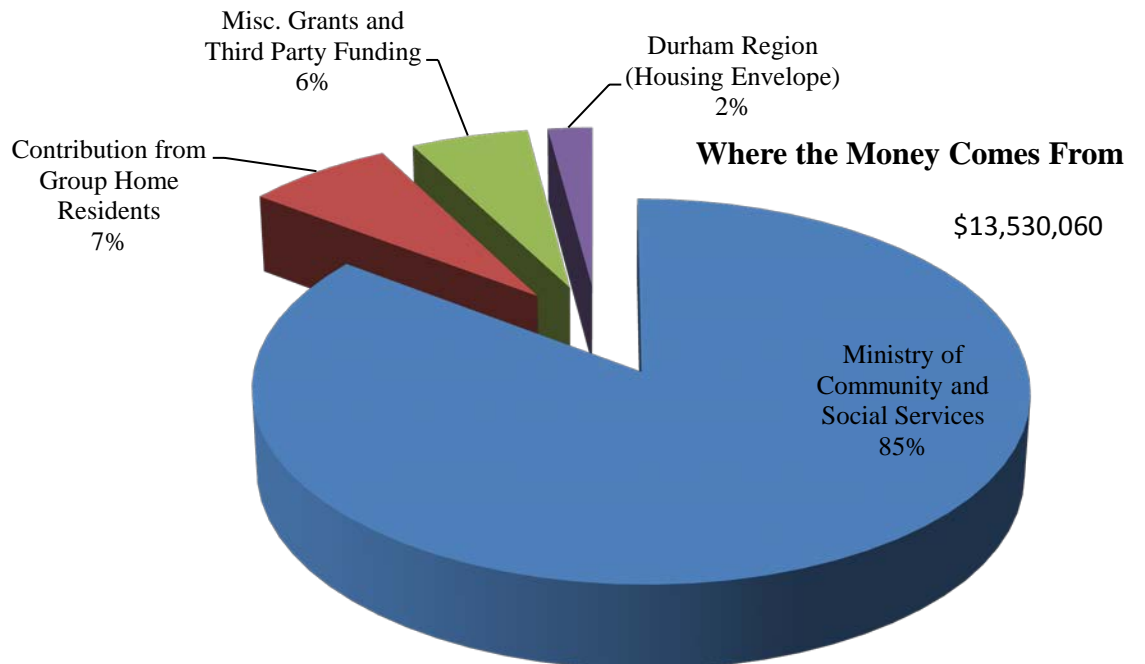
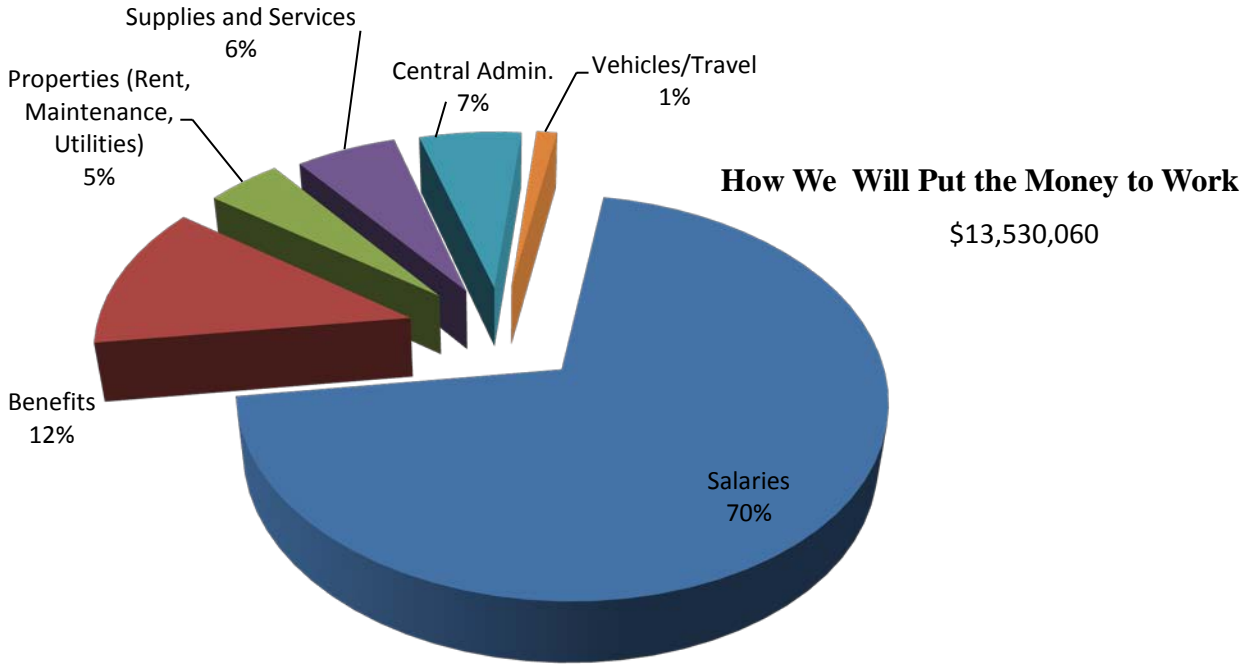
Three years ago, we introduced the Outcomes Sponsorship Fund to assist people in achieving their goals and dreams when they are experiencing a financial shortfall.

The funds are raised through our Annual Jamie's Dream Gala; a silent and live auction event. To date we've raised a total of \$74,000.

This year's Outcomes Gala Funds dreams included: a camping trip for respite guests, holiday gifts for 28 people who have had little under the Christmas tree, a vacation to Cuba, tickets to the Toronto Raptors, tickets for the Toronto Maple Leafs, concert tickets, swim passes to a local pool, memberships to the Abilities Centre and the Toronto Zoo, wheelchair repairs that were not covered by the Assistive Devices Program and the complete redecoration of a bedroom.



2017-2018 Financial Information





Living a Good Life Strategic Plan 2015-2020

Strategic Directions:

This strategic plan is designed to support and advance Community Living Durham North's vision and mission. It reflects the input and ideas of representatives of all the stakeholders directly connected to the organization - the people it supports, their families, staff and the Board of Directors. The theme, Living a Good Life, runs through the strategic plan and helped to shape its contents.

The plan contains three overriding directions, one related to services, one related to staff and one to families and the larger community.

Direction 1 Be an innovator: Offer creative, high-quality services and supports.

Community Living Durham North will continue to be the leader in providing services wanted by the people it supports and their families. Those services will be: responsive, individualized, creative, flexible and broadly known.

Direction 2 Staff are valued: Continue to promote growth through mentorship and recognition.

Community Living Durham North will initiate strategies that reinforce the value of direct support staff. These strategies will focus on mentoring, staff recognition and motivating and inspiring staff as they support people to live the life of their choosing.

Direction 3 Promote community awareness and knowledgeable families.

Community Living Durham North will increase community awareness of the organization and the people it supports. It will also enhance its communication with families about its services, including those involving direct funding and about other issues that impact on them and their family member.

Board of Directors 2016-2017

Colin Kemp (Chair)
Clare Suggitt (Vice-Chair)
Anne Wright (Treasurer)
Amanda Robinson
Lisa Kowal
Candace Taylor
Pieta Settimi
Terry Vos
Clare Suggitt
Nicky Jones
Brenda DeJong
Joanne Nixon
Louise Renwick
Bill McKee



60 Vanedward Drive, Unit 2
Port Perry, On L9L 1G3
Tel: 905-985-8511 Fax: 905-985-0799
www.cldn.ca
Charitable No: 106887813 RR001

